

**SYSTEM**

**LEGAL  
MANAGEMENT  
SYSTEM**

*By - Computer*

**Designed for Law Department of  
Greater Noida Authority**

# **System Specification for the Legal Management System**

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### **Preface:**

The Legal Management System is designed for automating the Law Department of the GNIDA. The purpose of this System/Utility/ Software is to automate/computerize the daily working of the law department and provides the MIS reports to the Top Management for the effective and efficient working. This system is going to computerize the filling system of the organization and it to the concept of Paper less Office.

### **Functional Specification**

LAW Department caters to the Legal aspects of the Organization. It supports the organization in terms of Legal framework and gives it the necessary support by lodging or attending the legal cases either by lodging the cases or responding to the cases lodged against the Organization. So the entire work of the Department is organized around the Courts, advocates Respondents etc.

### **Computerized/Automated System:**

The Computerize/Automated system for the same works like is broadly divided or segregated under the various modules which are as follows:-

#### ***Master / Configuration Modules***

1. Court Information.
2. Advocate Information.

#### ***Details/Daily proceedings***

3. Case Information.
4. Case Proceedings.

#### ***Others***

5. Security.
6. Reports.

#### **1. Court Information:**

The Court Information stores the details about the various court under which cases either are lodged or cases are under process. In this Module Court Configuration is done and acts as the Master for the Court Details. The information regarding the Courts can be Added, Modified or Deleted in this Module. This module requires the various Inputs like:-

Name of the Court and,  
Location of the Court.

***Please refer to the Format 1.***

#### **2. Advocate Information:**

As for the information about various Advocates, the Advocate Information Module is utilized. This module stores the information about the advocates which represent on the front of the Organization or who are on the panel of the Authority. This Module is the

Master Module for the Advocates and the Information about the Advocates can be added or modified as requires from time to time. The Information about the existing advocates can be also viewed from this module.

The various inputs to this Module are as:-

Name of the Advocate.

Full address of the Advocate.

Phone Numbers and any other contact Information that includes Fax number, Email Etc.

The above two Modules act like the Master Modules and the information saved in these modules in these modules can be utilized for the further working of the Software.

*Please refer to the Format II*

**3. Case Information Module:**

In the Case information module, the information about the cases is entered. This module work as the opening for the working of the Actual Legal Management System. The user is prompted to enter the case code or the summon code in this module, regarding the case either filed by the Organization or Filed against the Organization.

Further, the Status of the case can be chosen from the option buttons i.e. active or closed case. The name of the court and Advocate can be chosen from the drop down list and the date of filing the case, Respondent, Plaintiff and Case details are needed to be punched in from the key board. The details of the case can also be stored as the scanned file. In this option, only the name of the file location is to be specified.

In this module the various informations about the cases can be viewed, modified or added. This Module acts as the master module for the case Proceedings.

*Please refer to the Format III*

**4. Daily Case Proceedings:**

The daily case proceeding module is a daily entry module, which stores the information about the case proceedings. This module requires the information about the case proceedings at the court. The case can be chosen from the drop down list and the further information about that case are required which includes the date of hearing. Next, date of hearing. Name of the advocate, which was representing on behalf of the organization (to be chosen from the drop down list). The case details can be either punched or attached as a scanned file storage location. Case proceedings modules requires the various details like.

Write/Counter Affidavit filed information.

Rejoinder Filed, and

Court's Decision date, if any.

*Please refer to the format IV*

**5. Security:**

The security feature is implemented by the password method. There are two levels of users i.e. department and Manager. The verification of the user is being identified by the help of a unique password and the authentic user can change the Password if requires.

*Please refer to the format V*

**6. Reports:**

The reports are divided into tow major heads, which are as:

Reports

**1. Case Proceedings Details**

All

- Specified
- 2. Summon Details**
  - All
  - Specified
- 3. Case attendance Schedule**
  - Today
  - Tomorrow
  - Date Wise
  - Court Wise
- 4. Case Information Court Wise. List**
  - Advocates
  - Courts
  - Closed Case

**Technical Specification.**

The system is designed using the client server architecture. The system is developed using the Oracle server 8.0.5 on Unix Ware 7 and Oracle Developer Release 6.0 as the Front-end development tool.

\*\* Five-page format is not type.